



RENTAL APPLICATION

Equal Housing Opportunity

Please take a few extra moments to review your application before submitting it for processing.
 Please check to make sure we have complete information and phone numbers so we may expedite your application quickly.
Incomplete applications will delay processing. Owner/Manager may require additional information.

The undersigned hereby makes application to rent unit # _____ located at _____
 beginning on _____ at a monthly rent of \$ _____ and security deposit of \$ _____.
 Anticipated move in date of _____.

PLEASE TELL US ABOUT YOURSELF

Full Name _____ Home Phone () _____
 Date of Birth _____ Social Security # _____
 Email Address _____ Other Phone () _____
 Name of **Co-Applicant** _____ Names of Dependents _____
 Co-Applicant Date of Birth _____ Social Security # _____
 Dependents date of birth _____
 List All Pets _____

PLEASE GIVE RESIDENTIAL HISTORY (past 3 years, list current first)

Current Address _____ Apt# _____ City _____ State _____ Zip _____
 Month & year moved in _____ Reasons for leaving _____ Rent \$ _____
 Current Landlord /Agent _____ Phone () _____
 Previous Address (last 3 years) _____ Rent \$ _____
 Previous Owner/Agent _____ Phone () _____

PLEASE GIVE YOUR EMPLOYMENT INFORMATION

Your Status Full Time Part Time Student Unemployed

Employer/ School _____
 Dates employed _____ Employed as _____
 Supervisor Name _____ Phone () _____
 Salary \$ _____ per _____ If employed by above less than 12 months, give name & phone of _____
 Previous Employer / School _____
 If there is **other sources of income** you would like us to consider, please list income, source, and person (banker, employer, or etc) who we could contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.
 Amount \$ _____ Source/Contact Name _____
 Other annual income \$ _____ Source/Contact Name _____

PLEASE LIST YOUR REFERENCES

Banking Accounts:

Name	Type of Account	Account Number

Personal Reference or Emergency Contact:

Name	Address	Phone	Relationship

Your Driver's License Number _____ State _____

Vehicle information _____

Make/Model	Year	License Plate	State

HAVE YOU EVER:

FILED FOR BANKRUPTCY?

YES

NO

BEEN EVICTED FROM TENANCY OR BEEN IN A FORCLOSURE?

YES

NO

WILLFULLY OR INTENTIONALLY REFUSED TO PAY RENT WHEN DUE?

YES

NO

Please give any additional information that might help the owner/management evaluate this application:

Where may we reach you to discuss this application?

Day Phone # () _____

Night Phone # () _____

Cell Phone # () _____

email address: _____

I hereby apply to lease the above described premises for the term and upon the set conditions above set forth and agree that the rental is to be payable the first day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application, I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, all of the deposit will be retained to offset the agent's cost, time, and effort in processing my application.

The credit check fee will be \$ _____, Any credit check fees are not refundable.

I hereby deposit \$ _____ as earnest money to be refunded to me if this application is not accepted in 3 business banking days. Upon acceptance of this application, this deposit shall be retained as part of the security deposit. When so approved and accepted, I agree to execute a lease for _____ months before possession is given and to pay the balance of the security deposit prior to the move in date. If the application is not approved and accepted by the owner or agent, the deposit will be refunded, the applicant hereby waiving any claim for damages by reason of non-acceptance which the owner or agent may reject. I recognize that as a part of your procedure for processing my application, an investigative consumer report may be prepared whereby information is obtained through personal interviews with others with whom I may be acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living.

The above information is true and correct.

Please sign X _____
Name of Applicant

Date

AUTHORIZATION

Release of Information

I agree to permit an investigation of my credit, tenant history, banking and employment for the purposes of renting this apartment, and for the building owner/manager to provide our rental referral service your name and other required rental close out information.

Name (please print)

X _____
Signature

Date

APPLICANT: PLEASE DO NOT WRITE BELOW Office use only

Deposit of \$ _____ received by _____ date _____

Office NOTES:

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